



ROCHESTER, NEW HAMPSHIRE
DEPARTMENT OF BUILDING SAFETY
CITY HALL
TELEPHONE: 603-332-3508
FAX: 603-509-1912

Food Service Establishment Permit Application

Name of Licensee: _____

Name of Establishment: _____ Telephone: _____
(Business Name) Cell: _____
E-Mail: _____

Address of Establishment: _____

Legal Address: _____

Name of Contact Person: _____ Telephone: _____
(Manager's Name) Cell: _____
E-Mail: _____

Property Owner: _____ Telephone: _____
Legal Address: _____ Cell: _____
E-Mail: _____

Name of Contact Person: _____

Type of Establishment: _____ Seating Capacity: _____

For SEASONAL food service establishments please indicate the dates for which right to do business is desired:

From: _____ To: _____

I agree to comply with all rule and regulations pertaining to Chapter 25, Article 3 of the Rochester City Ordinances and the Sanitary Food Code for the State of New Hampshire, Department of Health and Welfare, Division of Public Services as adopted by the City of Rochester.

Signature Date

OFFICIAL USE:

Date of Issue: _____
Date of Expiration: _____
Date of Inspection: _____

Class: _____
Permit Number: _____
Amount Paid: _____
Cash _____ Check # _____

Issued by: _____
Health Officer

25.17 Issuance of License and Fees. Every applicant for a license to operate a food service establishment shall make written application therefore on forms provided by the Board. Upon receipt of an application and the designated license fee, and after inspection to insure compliance with the Sanitary Food Code, a license shall be issued to the applicant by the Board if the requirements of this ordinance have been met. All licenses issued hereunder shall expire on the first day of July in each year.

FEES.

- CLASS I** Food service establishments having a seating capacity of 100 persons or more; restaurants with liquor lounges; hospitals; supermarkets; grocery stores with three or more food preparation areas. **\$300.00**
- CLASS II** Food service establishments having a seating capacity of more than 25 but less than 100 persons; grocery stores with fewer than three food preparation areas; warehouses; distributors; caterers; institutions, service/fraternal clubs with liquor lounges; nursing homes and bakeries. **\$150.00**
- CLASS III** Food service establishments selling only pre-packaged products packaged products; food service establishments with a seating capacity of 25 or less; food service establishments with take-out service and no seating; drive-in movie theaters; service/fraternal clubs; group day care facilities; shared homes, rest homes; sheltered homes; boarding homes, home food manufactures; bed and breakfast establishments; and mobile food operators. **\$ 75.00**
- CLASS IV** Movie theaters selling only popcorn, soda and candy; social clubs; residential day care facilities; food service establishments at the Rochester Fair; residential day care facilities. **\$50.00**
- CLASS V** Temporary food establishments and vending machine operators per location. **\$30.00**
- CLASS VI** Non-profit charitable organizations not holding a liquor license and not serving meals on a daily basis; public and private schools; government facilities. **NO FEE**
- CLASS VII** Seasonal food service establishments. **\$ ****
- * * Fee is one-half (1/2) the annual fee for corresponding non-seasonal Class I through Class III establishments set forth above.
- CLASS VIII** Food Establishments at Rochester Fair. **\$65.00**

All applications for food service establishment licenses shall be filed with the Board on or before June 20th of each year. In addition to the fees provided for in this section, there shall be a \$10.00 late fee for any renewal application received after June 20th of any year.